



**CENTRAL BANK OF THE
RUSSIAN FEDERATION
(Bank of Russia)**

FIRST DEPUTY GOVERNOR

12 Neglinnaya Street, Moscow, 107016

To: organisations engaged in
compiling financial indicators

date

No

Re No

On quality assessment of
compilation of financial indicators
and organisations engaged in
compiling financial indicators

In order to develop the Russian financial market the Bank of Russia carries out an assessment of compilation of financial indicators, which are understood to mean indicators used in the pricing of financial instruments, transactions with which are conducted on the exchange or in the over-the-counter market, and which serve as a price benchmark to conduct operations with financial instruments, as well as to evaluate assets, excluding indicators:

- an obligation to calculate which by trade organisers or other legal entities is set by the Russian Federation legislation, including Bank of Russia regulations;
- calculated by trade organisers solely based on information on the agreements concluded on organised trading under bids (information on which is disclosed) to an unlimited number of trading participants (all trading participants), including in cases when, in compliance with the organised trading rules, under such bids agreements are concluded with the involvement of the central counterparty;
- compiled by the Bank of Russia and federal executive bodies.

In addition, the Bank of Russia carries out a quality assessment of organisations established in compliance with the Russian Federation legislation

and engaged in compiling financial indicators (hereinafter referred to as administrators).

The Bank of Russia carries out a quality assessment of compilation of a financial indicator along with simultaneous quality assessment of an administrator engaged in compiling the respective financial indicator with regard to compilation of this financial indicator.

The Bank of Russia recommends that administrators wishing to undergo a quality assessment of compilation of financial indicators and administrators themselves on a voluntary basis should submit their applications and other documents to the Financial Market Development Department in accordance with Supplements 1 – 3 to this Letter.

It is recommended that applications and other documents should be submitted with a signature of a person acting as a sole executive body of the administrator on paper or electronically with an encrypted digital signature.

The quality assessment of compilation of a financial indicator and an administrator will be carried out in the course of two months from the date of receiving applications with regard to compliance with the following criteria:

- a free access to financial indicator values, quotations of legal entities providing information to calculate financial indicators (hereinafter referred to as the contributors), methodology for compiling financial indicators, information on changes to the methodology for compiling financial indicators, as well as administrator documents regulating the procedure for disclosing information on financial indicators, exercising control over compilation of financial indicators, ensuring continuity of the financial indicator calculation, as well as information on amending these documents;

- a free access to the list of legal entities engaged in calculating financial indicators on the administrator's instructions (hereinafter referred to as calculating agents), the list of contributors, information on an independent collegial body under the administrator composed of representatives of the professional community exercising control over compilation of financial indicators (hereinafter referred to as the expert council), information on changes

in the list of contributors, calculating agents, and the expert council composition;

– an access to administrator archives containing information on compilation of financial indicators for the Bank of Russia, financial market participants, and financial consumers.

Information on recognising the quality of compiling financial indicators and administrator operation as satisfactory will be placed on the Bank of Russia website no later than five business days from the date of the decision-making with the indication of the date of the decision-making.

In the event that the Bank of Russia website features information on recognising the quality of compiling financial indicators and administrator operation as satisfactory, administrators will be recommended, in case of amending the documents submitted to the Bank of Russia earlier as a supplement to the application, to submit the documents containing these amendments.

The Bank of Russia will review at least annually the decision on recognising the quality of compiling financial indicators and administrator operation as satisfactory (hereinafter referred to as the review of assessment results).

If, based on the review of assessment results, the Bank of Russia decides to recognise the quality of compiling financial indicators and administrator operation as unsatisfactory, the respective information will be placed on the Bank of Russia website no later than the day following the date of the decision-making with the indication of the date of the decision-making, as well as forwarded to the administrator with the indication of the reasons for the decision-making.

Sergey Shvetsov

Supplement 1
to Bank of Russia Letter
dated «__»____2015 No. _____
‘On quality assessment of compilation of
financial indicators and organisations engaged in
compiling financial indicators’

Office No. _____
dated «__» _____

Application

for quality assessment of administrator other than trade organiser

(full business name of administrator, address (location) of legal entity, TIN, PRSN, phone, e-mail)

applies to the Bank of Russia for quality assessment of administrator in respect of compiling

(name of financial indicator)

Enclosure:

1. Copies of founding documents of the administrator, statement from the unified state register of legal entities, a copy of the certificate of registration with a tax body, a copy of the certificate of PRSN assignment¹.

2. Copies of internal documents of the administrator regulating the administrator’s activity for compiling financial indicators which include:

- the procedure for disclosing information on the financial indicator and ensuring continuity of the financial indicator calculation;
- organisation of internal controls of the administrator with regard to compiling the financial indicator;
- the procedure for selecting contributors and a calculating agent (if any), cooperation between the administrator and third parties, including contributors and a calculating agent (if any), including the administrator’s control over the said parties;
- procedures for preventing abuses in the course of compiling financial indicators, including procedures for identifying and managing risks of conflicts of interest while compiling financial indicators;
- organisation of the expert council activity.

¹ If the copies of the said documents were submitted to the Bank of Russia earlier for the purposes of quality assessment of the administrator, the repeated submission of these documents will be required only in case of their amending.

3. Copies of agreements concluded between the administrator and contributors.
4. A copy of the agreement concluded between the administrator and a calculating agent (if any).
5. A copy of the certificate of the financial indicator trademark (if any).

(position of a person acting as a sole executive body of the administrator) (signature) (initials, surname)

STAMP

«__» _____ 20__ .

(date of signing)

Supplement 2
to Bank of Russia Letter
dated «__»____2015 No. _____
'On quality assessment of compilation of
financial indicators and organisations engaged in
compiling financial indicators'

Office No. _____
dated «__» _____

Application

for quality assessment of administrator being a trade organiser

(full business name of administrator, address (location) of legal entity, TIN, PRSN, phone, e-mail)

applies to the Bank of Russia for quality assessment of administrator in respect of compiling

(name of financial indicator)

Enclosure:

1. Copies of internal documents of the administrator regulating the administrator's activity for compiling financial indicators which include:

- the procedure for disclosing information on the financial indicator and ensuring continuity of the financial indicator calculation;
- organisation of internal controls of the administrator with regard to compiling the financial indicator;
- the procedure for selecting contributors (if any) and a calculating agent (if any), cooperation between the administrator and third parties, including contributors (if any) and a calculating agent (if any), including the administrator's control over the said parties;
- procedures for preventing abuses in the course of compiling financial indicators, including procedures for identifying and managing risks of conflicts of interest while compiling financial indicators;

organisation of the expert council activity.

2. Copies of agreements concluded between the administrator and contributors (if any).
3. A copy of the agreement concluded between the administrator and a calculating agent (if any).
4. A copy of the certificate of the financial indicator trademark (if any).

(position of a person acting as a sole executive body of the administrator) (signature) (initials, surname)

STAMP

« » _____ 20 .

(date of signing)

Supplement 3
to Bank of Russia Letter
dated «__»____2015 No. _____
'On quality assessment of compilation of
financial indicators and organisations engaged in
compiling financial indicators'

Office No. _____
dated «__» _____

Application
for quality assessment of compilation of financial indicator

(full business name of administrator, address (location) of legal entity, TIN, PRSN, phone, e-mail)
applies to the Bank of Russia for quality assessment of compiling

(name of financial indicator)¹

Enclosure:

1. Copies of documents containing the methodology for compiling the financial indicator.
2. Conclusion of a self-regulatory organisation in the financial market on the use of the financial instrument in the pricing of financial instruments, transactions with which are conducted in the over-the-counter market².

(position of a person acting as a sole executive body of the administrator) (signature) (initials, surname)

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«__» _____ 20__ .
(date of signing)

¹ If the administrator compiles more than one financial indicator, the administrator should submit applications for each financial indicator.

² If the financial indicator, with regard to compilation of which an application for quality assessment is submitted, is used in the pricing of financial instruments, transactions with which are conducted only in the OTC market.